

## **(Example Individual Nomination)**

*(Maximum of 5 pages to including “all “support material)*

### **2020 AIRLIFT/TANKER ASSOCIATION HALL OF FAME NOMINATION MAJOR GENERAL JOSEPH H. SMITH III**

Major General Joseph H. Smith III’s selfless devotion to growing the air refueling mission for Air Mobility Command (AMC) left a legacy with an enormous impact on the organization of today’s air refueling squadrons and acquisition of equipment and airframes.....(continue opening/introduction comments as necessary/applicable, but recommend they be brief).

*(Use the following headings for all Individual nominations)*

**LEADERSHIP AND JOB PERFORMANCE:** Specific examples supporting the character, integrity, dedication, and achievements to assigned duties and responsibilities.

**SIGNIFICANT CONTRIBUTIONS TO THE ADVANCEMENT OF AIR MOBILITY:** Specific examples of what the individual accomplished, how well they did it, and what the results of those actions were. How was superior and sustained performance demonstrated?

**SIGNIFICANT CHANGES TO THE AIR MOBILITY MISSION, CULTURE, AND HISTORY:** What specific changes to the mission, culture, and history of Air Mobility can directly or indirectly be attributed to the nominated individual? How did their legacy of achievement change the status quo?

**OTHER NOTEWORTHY ACCOMPLISHMENT(S) AND/OR EXTRAORDINARY IMPACT(S) TO AIR MOBILITY:** Add those items that do not fit into the above categories here.

#### **NOTES:**

- 1. This award nomination must be submitted using 8.5×11, plain white bond paper or appropriate chapter/company letterhead. Nominations must be written using 12-pitch Times Roman font and include 1” margins*
- 2. Recommend keeping the narratives to action/results. Avoid fluff or content not in direct support of the specific achievement*
- 3. Demonstrate how the nominee applied his/her/their skills to advance the Air Mobility mission*
- 4. The narrative can be written in either paragraph or bullet format. Regardless of the format chosen, each bullet or sentence should attempt to answer these three questions:
  - a. What was done?*
  - b. How well was it done?*
  - c. What were the results**
- 5. Use the above format for “individual” nominations*
- 6. It is important to keep the nomination to the requested 5 pages and in the correct format. A/TA receives multiple submissions and consistency across those nominations helps facilitate scoring.*