

**(Example Act of Heroism Narrative)**  
*(Maximum of 5 pages including “all” support material)*

**2020 AIRLIFT/TANKER ASSOCIATION HALL OF FAME NOMINATION**  
**SENIOR MASTER SERGEANT JOHN P. JONES**

Senior Master Sergeant John P. Jones selfless devotion to duty and his act of heroism has left a legacy with an enormous impact on Air Mobility Command and the Air Mobility Mission and the way we train for missions.....(continue opening/introduction comments as necessary/applicable, but recommend being brief).

*(Use the following headings for all Act of Heroism nominations)*

**ACT OF HEROISM IDENTIFICATION/DETAILS:** Indicate the inherent risk or danger faced. If applicable, document the number of lives, aircraft, or facilities saved? What were some of the key details surrounding the “act of heroism?” (POSTHUMOUS CONSIDERATION: Indicate whether the nominee was killed as a result of the “act of heroism” or became deceased at a later date. Provide details concerning any injuries sustained as a result of the “act of heroism.”

**SIGNIFICANT IMPACT TO THE AIR MOBILITY MISSION:** Specific examples of how the act of heroism impacted the Air Mobility mission.

**LEVEL AND/OR TYPE OF PREVIOUS DECORATIONS(S)/RECOGNITION:** Highlight any and all previous decorations/recognition associated with the act of heroism presented by the Department of Defense, Foreign Nation, etc.

**OTHER NOTEWORTHY ACCOMPLISHMENT(S) AND/OR EXTRAORDINARY IMPACT(S) TO AIR MOBILITY:** Add those items that do not fit into the above categories here.

**NOTES:**

1. *This award nomination must be submitted using 8.5×11, plain white bond paper or appropriate chapter/company letterhead. Nominations must be written using 12-pitch Times Roman font and include 1” margins*
2. *Recommend keeping the narratives to action/results. Avoid fluff or content not in direct support of the specific achievement*
3. *The narrative can be written in either paragraph or bullet format. Regardless of the format chosen, each bullet or sentence should attempt to answer these three questions:*
  - a. *What was done?*
  - b. *How well was it done?*
  - c. *What were the results*
4. *It is important to keep the nomination to the requested 5 pages and in the correct format. A/TA receives multiple submissions and consistency across those nominations helps facilitate scoring.*